



# **FORWARD PLAN**

**1 December 2025 - 1 December 2026**

**Produced By:**

**Democratic Services  
City of York Council  
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# CABINET FORWARD PLAN

## What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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### **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

### **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

## **CABINET FORWARD PLAN**

### **ALPHABETICAL LIST OF ENTRIES**

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## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 02/12/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Annual Complaints Performance & Service Improvement Report Approval

**Description:** As a social housing landlord, the Council is directly accountable for complaint handling performance and compliance with the Housing Ombudsman's statutory Complaint Handling Code. The Code requires landlords to embed a positive complaints culture, complete annual self-assessments, and publish compliance reports. Governance rests with elected members and senior leadership to ensure openness, accountability, and continuous improvement. The Combined Executive Member Decision Session is receiving the Annual Complaints Performance & Service Improvement Report (April 2024–March 2025) to support compliance with the code, transparency, and best practice.

Note: This non-key item has been added with less than 28 clear days' notice due to the fact the request was submitted by the regulator within this period.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing, Planning and Safer Communities

**Lead Director:**

Director of Housing and Communities

**Contact Details:**

Pauline Stuchfield, Director of Housing and Community Services

pauline.stuchfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/12/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 02/12/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Historic Windows. Planning, Design and Conservation Advice Note

**Description:** To agree to publish guidance note on Historic windows. The note gives a brief overview for the general public for those seeking good practice advice when caring for historic windows and considering change. The Executive Member will be asked to agree to publish the guidance on the Council's web site.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Guy Hanson, Becky Eades, Head of Planning and Development Services

guy.hanson@york.gov.uk, becky.eades@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/11/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 02/12/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Bus shelter update

**Description:** To confirm the approach for extending bus shelter maintenance arrangements during the new contract removal and installation programme.

The Executive Member will be asked to approve the extension of ten-months Service Level Agreement with the incumbent supplier to allow the installation plan to be completed.

The issue has been discussed at the following sessions.

Agenda for Executive on Thursday, 18 April 2024, 5.30 pm item 115

Agenda for Executive on Thursday, 9 May 2024, 5.30 pm item 131

Agenda for Corporate Services, Climate Change and Scrutiny Management Committee (Calling In) on Tue... item 19

Agenda for Corporate Services, Climate Change and Scrutiny Management Committee (Calling In) on Mon... item 5

The decision to approve an extension for JCDecaux Ltd for 1 January 2025-31 December 2025

<https://democracy.york.gov.uk/documents/s181347/Officer%20Decision.pdf>

This item was added within the usual 28 clear day notice period.

Reason: As active negotiations have been ongoing with the interested parties, it was originally hoped that the matter would be concluded during the lifetime of the current contract extension; however, it recently became apparent that this now appears unlikely. Following advice, an update on progress and future planning was required, and has been prepared at short notice.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of City Development

**Contact Details:** Garry Taylor, Director of City Development  
garry.taylor@york.gov.uk

**Implications**

**Level of Risk:** **Reason Key:**

**Making Representations:**

**Process:** No public or stakeholder consultation carried out, due to the nature of the request – an extension to an existing contract.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/12/25



**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting  
Date:**

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of  
Report:** Yorkshire and Humber Climate Commission Climate Action Pledge

**Description:** The report seeks member approval for City of York Council to sign the Yorks and H council will be signalling its ongoing commitment to addressing climate change. City of York Council is a member of the Yorkshire and Humber Climate Commission endorse the YHCC Climate Action Pledge. he Executive Member will be asked to endorse the YHCCC Climate Action Pledge c

Background document link

<https://yorksandhumberclimate.org.uk/do/commit-to-the-climate-action-pledge/#:~:text=The%20Yorkshire%20%26%20Humber%20Climate%20Action%20>

Update 4/11/2025: Item Withdrawn.

Reason: Approval has already been granted for CYC to sign the YHCC climate pled

**Wards  
Affected:** All Wards

**Report  
Writer:**

**Deadline for Report:**

**Lead  
Member:** Executive Member for Environment and Climate Emergency

**Lead  
Director:** Director of City Development

**Contact** Paul McCabe

**Details:** paul.mccabe@york.gov.uk

**Implications**

**Level of  
Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Constituent members of the YHCC developed and approved the Climate Action Ple

Consultees: Constituent members of the YHCC, including CYC represented by Cllr

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting  
Date:**

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of  
Report:** Adoption of the Local List (planning application validation checklist)

**Description:** The Local List is a list of documents required to make a planning application valid.

The checklist itself provides guidance on our local validation requirements which have been identified as necessary to indicate development proposals' compliance with the National Planning Policy Framework, the Local Plan and other relevant legislation. The requirements are proportionate to the nature and scale of the proposals and comply with current best practice.

The draft checklist has been developed with input from technical officers however there is a statutory requirement for public consultation on the checklist prior to its adoption. In the draft Statement of Community Involvement (<https://democracy.york.gov.uk/documents/s174350/ANNEX%20C%20SCI%20update>) and following agreement of a consultation strategy via officer decision, an 8 week public consultation did take place in the summer 2025. Six responses were received and comments have been incorporated in the current checklist where appropriate.

This report seeks Executive Member endorsement to publish the checklist on the Council website so that it can be used to validate planning applications and ensure the correct information is submitted with each application.

The Executive Member will be asked to note that the draft Local List has undergone public consultation in accordance with the Council's draft Statement of Community Involvement and the modifications proposed following that consultation.

Approve the modified Local List for publication on the Council website and use in validating planning applications.

Update: Item has been withdrawn on 19/11/25.

Reason: In December 2024 the Executive Member delegated publishing of the final Local List to an officer decision. The Executive Member is happy for officers to proceed without a further Executive Member Decision Session.

**Wards  
Affected:** All Wards

**Report  
Writer:**

**Deadline for Report:**

**Lead  
Member:** Executive Member for Housing, Planning and Safer Communities

**Lead  
Director:** Director of City Development

**Contact Details:** Alison Stockdale, Development Management Officer  
alison.stockdale@york.gov.uk

**Implications**

**Level of Risk:** **Reason Key:**

**Making Representations:**

**Process:** Internal consultation with technical officers took place at an early stage and comments were incorporated into the draft checklist for consultation.  
As per the draft SCI, a consultation strategy was approved via officer decision and a consultation took place over the summer 2025.  
As the document is primarily of use to Development Management officers, discussions took place with colleagues in Development Management regarding content and implementation of the checklist. Training will take place before the implementation date.  
Consultees: Internal and external interested parties.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/11/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 02/12/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Introduction of a Public Space Protection Order covering Union Terrace, the Groves and Clarence Gardens

**Description:** Purpose of Report: This report has been produced to agree to introduce a PSPO for Union Terrace Car Park, the Groves and Clarence Gardens to reduce the incidence of anti-social behaviour for both residents and visitors to the city.

The Executive Member will be asked to agree to the introduction of a Public Space Protection Order to reduce ASB within the area.

Update 3/11/25: Given the Council Leader and the Executive Member for Housing and Communities are both involved with this item, together externally with the Deputy Mayor for Policing, Fire and Crime, it has been moved from the Combined Executive Member Decision Session to a decision for the full Executive.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Housing and Communities

**Contact Details:** Paul Morrison, Contracts Manager - Acomb Team

paul.morrison@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Attended multi-agency meetings to discuss the potential initiatives that organisations would want to see included  
Consultees: North Yorkshire Police, CYC staff, Healthmatic,

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/12/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 02/12/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Space Protection Order City Centre Consultation

**Description:** Purpose of Report: This report has been produced to agree to introduce a PSPO for the City Centre to reduce the incidence of anti-social behaviour for both residents and visitors to the city.

The Executive Member will be asked to agree to introducing a PSPO for the City Centre.

Update 3/11/25: Given the Council Leader and the Executive Member for Housing and Communities are both involved with this item, together externally with the Deputy Mayor for Policing, Fire and Crime, it has been moved from the Combined Executive Member Decision Session to a decision for the full Executive.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Housing and Communities

**Contact Details:** Paul Morrison, Contracts Manager - Acomb Team

paul.morrison@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Attended multi-agency meetings to discuss the potential initiatives that organisations would want to see included.

Consultees: North Yorkshire Police, CYC staff, York BID,

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/12/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 02/12/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Re-commissioning of NHS Health Checks

**Description:** Purpose of Report: The report will outline the statutory requirements of the Council to provide NHS Health Checks, the intended shape of the NHS Healthchecks programme over the next 5 years.

The Executive Member will be asked to: Approve delegation to procure a supplier to undertake NHS Health Checks on behalf of the Council.

This item was originally due on 7 October 2025, the action date for this item has changed to 2 December 2025 in order for officers to have all relevant details and feedback from implication officers for the Executive Member to make an informed decision. This item was originally scheduled for the meeting of Combined Executive Member Decision Session but is now scheduled for Executive.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Health, Wellbeing and Adult Social Care

**Lead Director:** Director of Public Health

**Contact Details:** Phil Truby

philip.truby@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The council is currently in a contract with a supplier to provider NHS Health Checks until 31 March 2026. As it as requirement of The Local Authorities (Public Health Functions) Act 2013 to provide/commission NHS Health Checks, a new contract is being sought from April 2026. The Director of Public Health has indicated that the annual budget will be £100k, with a contract term of 5 years. This brings the total contract value to £500k. The commercial procurement team have advised that a market testing exercise is to be undertaken initially. Depending on the outcome of this market testing, it will determine the procurement route (i.e. competitive tender, direct award to current supplier). In any case, as the service is providing a healthcare service directly to



residents (patients), the procurement is within the scope of NHS  
Provider Selection Regime, which came into force on 1 Jan 2024.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the                      19/12/25  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 02/12/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Green Waste update

**Description:** The report presents to the Executive an update on progress around the Garden waste service and scope for expansion. The report also explores the costs and benefits the around garden waste service and the subscription fee for 2026. The Executive will be asked to consider the information presented in the report and note the contents of the report. The Executive will also be asked to agree the garden waste subscription fee for 2026.

**Wards Affected:** All Wards

**Report Writer:** Dave Atkinson

**Deadline for Report:** 20/11/25

**Lead Member:** Executive Member for Environment and Climate Emergency

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:** Not applicable

**Consultees:**

**Background Documents:** Green Waste update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/12/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 16/12/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Review of Statutory Consultation for the removal House of Multiple Occupancy (HMO) Parking Permits

**Description:** The report will review the response received as part of the Statutory consultation process for the proposed removal of the HMO parking permits from the Residents Parking Scheme. The Executive Member will be asked to consider the representation received to the proposed removal of the HMO parking permit.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Advertisement of Notice of Proposal in a locally circulated Newspaper. All residents with a HMO permit were written to about the proposal and were asked to comment on the Consultation.

The consultees were all residents with a HMO permit and the statutory consultees (police, fire, ambulance, road haulage association, freight transport).

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/12/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 16/12/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Residents parking extension to 'R65:Clifton Dale'

**Description:** To ask the Executive Member for Transport to consider the representations received to the statutory advertisement, to implement residents parking restrictions as an extension of the existing R65 (Clifton Dale) residents parking zone to include properties on Compton Street, Rosslyn Street, Grove View, Westerdale Court, Compton Mews and Clifton (part). The Executive Member will be asked to decide what action should now be taken.

Background information Proposed Extension of R65 Residents Priority Parking  
[areahttps://democracy.york.gov.uk/ieDecisionDetails.aspx?ID=7500](https://democracy.york.gov.uk/ieDecisionDetails.aspx?ID=7500)

**Wards Affected:** Clifton Ward

**Report Writer:** **Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact** Annemarie Howarth

**Details:**  
[annemarie.howarth@york.gov.uk](mailto:annemarie.howarth@york.gov.uk)

**Implications**

**Level of Risk:** **Reason Key:**

**Making Representations:**

**Process:** Each property within the proposed scheme boundary were hand delivered information relating to the advertised restrictions including a copy of the legal notice. The restrictions were advertised in the Press and notices places on street.

Consultees: Residents and ward councillors.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/12/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 20/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Admissions Arrangements for the 2027/28 School Year

**Description:** Purpose of report:  
This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2027/28 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2027. The report follows a period of 6 weeks consultation.

Executive Member will be asked to:  
Approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2027.

Support/object to/impartial the admission arrangements (admission policies and published admission numbers) for all MAT schools who are their own admission authorities but for whom CYC have a school place sufficiency duty.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children and Education

**Contact Details:** Rachelle White, School Admissions Manager, Maxine Squire, Assistant Director of Education

Tel: 01904 553007

rachelle.white@york.gov.uk, maxine.squire@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** The statutory requirement is for a six week consultation. Dates are still to be confirmed.

Consultees: Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities. Also any parent/carers of children in the area who respond to consultation documents.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

09/02/26

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 20/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Housing Tenancy Policy and Strategy

**Description:** The report proposes approval of a Tenancy Policy and Strategy document that sets policy approaches for tenancy management as social housing landlord, and strategic principles that other Registered Providers in the City are required to have regard to.

The report will also set out proposals to develop a Rent Setting and Service Charges Policy, building on the City of York Living Rent approach (Appendix A to Annex A) that maximises investment capacity through rental income, where this is manageable or mitigated for tenants, for example through the welfare benefits systems.

The Executive Member will be asked to approve the proposed Tenancy Policy and Strategy document that will be annexed to the report.

Background documents• Regulatory standards for landlords:  
<https://www.gov.uk/government/collections/regulatory-standards-for-landlords>

• Social and Affordable Homes programme 2026 to 2036:  
<https://www.gov.uk/guidance/social-and-affordable-homes-programme-sahp-2026-to-2036>

• Consultation, July 2025: How to implement social rent convergence  
<https://www.gov.uk/government/consultations/how-to-implement-social-rent-convergence/how-to-implement-social-rent-convergence>

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing, Planning and Safer Communities

**Lead Director:**

Director of Housing and Communities

**Contact Details:**

Andrew Bebbington, Housing Development Co-ordinator

[andrew.bebbington@york.gov.uk](mailto:andrew.bebbington@york.gov.uk)

**Implications**

**Level of Risk:**

**Reason Key:**



## **Making Representations:**

### **Process:**

Consultation has been carried out with the council's Tenant Scrutiny Panel, with relevant Registered Providers, and with Housing service managers.

During development the draft policy was taken to Tenant Scrutiny Panel as an agenda item.

Consultation was carried out via email with the key Registered Providers with housing stock in the city with an offer to meet if any more detailed feedback was needed.

Consultees:

- Tenant Scrutiny Panel
- Key Registered Providers with homes in the City of York area
- Housing service managers

### **Consultees:**

### **Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/12/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 20/01/26

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Damp and Mould Policy

**Description:** The purpose of report is to explain rationale behind a new policy focussing on damp and mould within CYC social housing stock and our approach to dealing with it. The Executive Member will be asked to approve the new policy

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Housing and Communities

**Contact Details:** Fiona Brown, Building Services Change Manager

Fiona.Brown@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The Tenant's Voice group and internal stakeholders have been consulted on this new policy.

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/12/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital & Investment Strategy

**Description:** To set out a framework for all aspects of the council's capital and investment expenditure including prioritisation, planning, funding and monitoring. Members will be asked to recommend the strategy to full council.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital & Investment Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Budget 2026/27 to 2030/31

**Description:** To present the capital programme, including detailed scheme proposals. Members will be asked to recommend the proposals to Full Council.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Budget 2026/27 to 2030/31

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 3

**Description:** To provide members with an update on the capital programme. Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance Monitor 3

**Description:** To present details of the overall finance and performance position. Members will be asked to note the report.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell **Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Director of Finance (Section 151 Officer)

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### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Financial Strategy 2026/27

**Description:** To present the Financial Strategy, including detailed revenue budget proposals. Members will be asked to recommend the proposals to Full Council.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Deadline for Report:** 08/01/26

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

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### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Financial Strategy 2026/27

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Quarter 3 Prudential Indicators

**Description:** To provide members with an update on the treasury management position. Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

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### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Quarter 3 Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/02/26



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Strategy Statement 2026/27 - 2030/31

**Description:** To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators. Members will be asked to recommend the strategy to Full Council.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 08/01/26

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

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### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Strategy Statement 2026/27 - 2030/31

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/02/26

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 03/02/26

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Consultation on a York Wide Smoke Control Area (SCA)

**Description:** The report outlines the results of a public consultation on proposals to further reduce emissions of fine particulate matter (PM2.5) and other pollutants from solid fuel burning through a York wide Smoke Control Area (SCA). The proposals will enable CYC to manage more effectively the burning of the most polluting solid fuels and the appliances they are burnt in.

The Executive will be asked to

a) review the consultation summary (Annex C) and full comments (Annex D) received in relation to the public consultation on a draft order to expand the SCA to cover the whole of CYC's administrative area (and associated revocation of historical orders covering the existing area).

b) subject to consideration of any objections, to delegate authority to Director of Director of Environmental and Regulatory Services, in consultation with the Director of Governance, to approve with or without modifications the making of the final SCA Order and the making of any orders to revoke existing Smoke Control orders made on or after 13 November 1980.

**Wards Affected:** All Wards

**Report Writer:** Mike Southcombe

**Deadline for Report:** 22/01/26

**Lead Member:** Executive Member for Environment and Climate Emergency

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Mike Southcombe

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### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

### Making Representations:

**Process:** Consultation process:

The Clean Air Act 1993 sets out the individual process for revoking existing orders and creating new orders. CYC Legal Services were consulted in the preparation of the draft order, the process for revoking existing orders and in terms of the

consultation process to ensure compliance with statutory guidance and legislation.

A 6-week public consultation from 22nd April to 3rd June 2025 included:

- Production of a series of accessible consultation webpages to provide further information on the proposals and background information. A 'consultation summary' document was also produced, with copies available on request to those not digitally enabled.
- Printed copies of consultation materials draft Smoke Control Orders (and maps) were made available for public inspection at West Offices throughout the consultation period.
- An online survey was made available via the CYC Consultations webpage. Hard copies of the survey were made available via West Offices reception and upon request.
- A press release on 22 April 2025:  
<https://www.york.gov.uk/news/article/1667/council-launches-consultation-on-extending-city-s-smoke-control-area>. Articles also appeared in York Press online on 13, 19 and 24 March 2025.
- In line with statutory DEFRA guidance, a public notice was placed in the London Gazette and York Press on 8 and 15 April 2025, stating that CYC proposes to make an order to expand the SCA (and outlining its general effect) with details of how to comment.
- Physical copies of the notice were placed at 32 locations outside the existing SCA, including outlying villages, throughout the consultation period to ensure people who may be affected are aware of the proposal.
- Promotion via residents' newsletters issued by CYC's Marketing and Communications team throughout the consultation period, including the Families Newsletter (24 April and 22 May 2025), Resident update (1 May and 15 May 2025) and the Health and Wellbeing Newsletter (7 May 2025).
- Promotion via CYC's social media channels throughout the consultation period, including Facebook.
- Copies of consultation posters were displayed across all CYC libraries
- Additional notification of the consultation was sent directly to other relevant stakeholders including Department for Environment Food and Rural Affairs (DEFRA), York Travellers Trust (YTT), neighbouring local authorities and York based suppliers of solid fuels.
- CYC's Supported Housing Manager / Traveller and Gypsy Site contacts were made aware of the consultation and were asked to signpost residents with solid fuel burning appliances to the consultation.
- Notification of the consultation was sent directly to all CYC Councillors and Parish Councillors on 22 April 2025.
- CYC's Environmental Protection team were available to answer questions on the consultation over the phone, in person by appointment or by email.

**Consultees:**

Local residents and businesses who burn wood and other solid fuels. Local fuel merchants would also have an interest in the proposals as delivery of non-authorised fuels in a Smoke Control Area is an offence.

**Consultees:**

**Background Documents:** Consultation on a York Wide Smoke Control Area (SCA)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/02/26